

[Date]

[Insurance Company Name]

[Insurance Department/Mortgagee Clause Department]

[Street Address]

[City, State, Zip Code]

RE: FINAL NOTICE OF MORTGAGE SERVICING TRANSFER

Policy Number: [Insurance Policy Number]

Insured Name(s): [Borrower Name(s)]

Property Address: [Full Property Address]

Loan Number: [Old Loan Number]

To Whom It May Concern,

Please be advised that the mortgage servicing for the above-referenced property has been transferred. This is a final notice to update your records and the mortgagee clause on the insurance policy effective **[Date of Transfer]**.

New Mortgagee Clause / Loss Payee:

[New Servicer Name]

Its Successors and/or Assigns ATIMA

[New Servicer Mailing Address for Insurance]

[City, State, Zip Code]

Payment Instructions:

If the insurance premiums are paid through an escrow account, please ensure all future renewal bills and invoices are sent to the new servicer address listed above. If the policy is due for renewal within the next 30 days, please provide a copy of the renewal bill to both the old and new servicer to ensure uninterrupted coverage.

Please provide a copy of the updated Evidence of Insurance or Amended Declarations Page showing the new mortgagee clause to: **[Email/Fax for New Servicer]**.

Should you have any questions, please contact [New Servicer Customer Service] at [Phone Number].

Sincerely,

[Your Name/Authorized Representative]

[Your Phone Number]