

[Date]

[Insurance Company Name]
[Insurance Policy Billing Address]
[City, State, Zip Code]

RE: Notice of Mortgage Servicing Transfer and Change of Mortgagee Clause

Policy Number: [Your Insurance Policy Number]
Insured Property Address: [Your Property Address]

To Whom It May Concern,

Please be advised that the servicing of my mortgage loan is being transferred from my current servicer to a new servicer. Effective [Date of Transfer], the new servicer will be responsible for managing my mortgage escrow account, including the payment of property insurance premiums.

Please update your records to reflect the new Mortgagee Clause as follows:

[New Servicer Name]
Its Successors and/or Assigns
[New Servicer ISAOA Address]
[City, State, Zip Code]

Loan Number: [Your New Loan Number]

Future renewal notices and billing statements should be sent to the address listed above. If you require any additional documentation regarding this transfer, please contact me or the new servicer directly.

Sincerely,

[Your Name]
[Your Phone Number]
[Your Email Address]