

Date: [Date]

To: [Insurance Provider Name]

Address: [Insurance Provider Address]

City, State, Zip: [City, State, Zip]

RE: Notice of Servicing Transfer and Mortgagee Clause Change

Policy Number: [Insurance Policy Number]

Insured Name(s): [Borrower Name(s)]

Property Address: [Property Address]

To Whom It May Concern,

Please be advised that the mortgage servicing for the above-referenced property has been transferred. Effective [Transfer Date], the new mortgage servicer will be responsible for managing the escrow account and issuing payments for hazard insurance premiums.

Please update your records to reflect the new Mortgagee Clause as follows:

[New Servicer Name]

Its Successors and/or Assigns ATIMA

[New Servicer Mailing Address]

[City, State, Zip]

If there is an outstanding premium invoice or if the policy is up for renewal, please send the billing statement to the new servicer at the address listed above. If you have a digital portal for mortgagees, please update the login credentials or notification settings accordingly.

Should you have any questions regarding this transfer, please contact our customer service department at [Phone Number].

Sincerely,

[Your Name/Company Name]

[Contact Title]

[Phone Number]