

[Date]

[Bank Name]

[Bank Address]

[City, State, Zip Code]

Subject: Notice of Electronic Draft Cancellation - Loan Transfer

To Whom It May Concern,

I am writing to formally request the cancellation of all future automatic electronic drafts (ACH payments) associated with my loan account listed below:

- **Account Holder Name:** [Your Name]
- **Loan Account Number:** [Account Number]
- **Type of Loan:** [e.g., Mortgage / Auto / Personal]

Effective [Cancellation Date], please stop withdrawing funds from my [Checking/Savings] account ending in [Last 4 Digits of Bank Account].

The reason for this cancellation is that my loan has been transferred to a new servicer. I have already established payment arrangements with the new institution.

Please provide written confirmation that this electronic draft authorization has been terminated. If there are any forms required to finalize this request, please send them to me immediately at [Your Email Address] or the mailing address below.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Phone Number]

[Your Mailing Address]