

**Date:** [Insert Date]

**Subject:** Notice of Servicing Transfer and AutoPay Cancellation

**Account Number:** [Insert Account Number]

**Property Address:** [Insert Property Address]

Dear [Customer Name],

We are writing to inform you that the servicing of your mortgage loan is being transferred from [Current Servicer Name] to [New Servicer Name], effective [Transfer Date].

**What this means for you:**

- [Current Servicer Name] will stop accepting payments on [Stop Date].
- [New Servicer Name] will begin accepting payments on [Start Date].
- Your loan terms, including interest rate and principal balance, remain unchanged.

**Important: AutoPay Cancellation**

Please be advised that your existing automatic payment (AutoPay) setup with [Current Servicer Name] will be **canceled** after your [Month] payment. Your last automatic withdrawal will occur on [Last Withdrawal Date].

To ensure your payments remain on time, you must set up a new payment method or re-enroll in AutoPay with [New Servicer Name] after [Transfer Date].

**New Servicer Contact Information:**

Name: [New Servicer Name]

Address: [New Servicer Mailing Address]

Phone: [New Servicer Phone Number]

Website: [New Servicer Website URL]

If you have any questions regarding this transition, please contact our customer service department at [Current Servicer Phone Number].

Sincerely,

[Sender Name]

[Current Servicer Name]