

[Date]

[Borrower Name]
[Property Address]
[City, State, Zip Code]

Subject: Notice of Assignment, Sale, or Transfer of Mortgage Servicing Rights

Dear [Borrower Name],

This letter is to inform you that the servicing of your mortgage loan is being transferred from [Current Servicer Name] to [New Servicer Name], effective [Date of Transfer].

What this means for you:

- [Current Servicer Name] will stop accepting payments after [Date].
- [New Servicer Name] will begin accepting payments on [Date].
- The transfer of servicing rights does not affect any term or condition of your mortgage other than who services the loan.

New Payment Address:

Please send all mortgage payments due on or after [Date] to the following address:

[New Servicer Name]
[Payment Processing Address]
[City, State, Zip Code]

Customer Service Contact Information:

If you have questions regarding your account or this transfer, please contact the New Servicer at:
Phone: [New Servicer Phone Number]
Website: [New Servicer Website URL]

Sincerely,

[Sender Name/Department]
[Current Servicer Name]