

NOTICE OF TRANSFER OF ESCROW ACCOUNT ADMINISTRATION

Date: [Date]

Borrower Name(s): [Borrower Name]

Property Address: [Property Address]

Loan Number: [Loan Number]

Dear [Borrower Name],

This letter is to inform you that the administration of your escrow account related to your mortgage loan is being transferred from [Current Servicer Name] to [New Servicer Name], effective [Effective Date].

What this means for you:

- **Escrow Payments:** There is no change to the underlying terms of your mortgage. However, starting [Date], all property tax and insurance premium payments will be managed and paid by [New Servicer Name].
- **Monthly Payments:** Your total monthly payment amount, which includes your escrow deposit, remains [Monthly Payment Amount] until further notice or until your next scheduled escrow analysis.
- **Payment Mailing Address:** Please send all future mortgage payments to the following address starting [Date]:
[New Servicer Name]
[New Payment Address]
[City, State, Zip]

Contact Information:

If you have questions regarding this transfer, please contact:

New Servicer Customer Service:

Phone: [New Servicer Phone Number]

Website: [New Servicer Website]

Hours of Operation: [Hours]

If you have recently received a tax bill or insurance renewal notice, please forward a copy to [New Servicer Name] to ensure timely payment from your account.

Sincerely,

[Name of Sender/Current Servicer]

[Contact Information]