

[Current Date]

[Borrower Name]
[Property Address]
[City, State, Zip Code]

RE: Notice of Escrow Fund Transfer

Loan Number: [Loan Number]

Dear [Borrower Name],

This letter is to formally notify you that the servicing of your mortgage loan is being transferred. As part of this transition, your existing escrow account funds are being transferred to your new lender.

Transfer Details:

- **Current Lender:** [Current Lender Name]
- **New Lender:** [New Lender Name]
- **Effective Date of Transfer:** [Date]
- **Escrow Balance Transferred:** \$[Amount]

The funds listed above include reserves for the payment of property taxes, homeowners insurance, and [Other applicable fees, e.g., PMI]. Your new lender will now be responsible for making these disbursements on your behalf from the transferred funds and your future monthly payments.

You will receive a separate welcome package from [New Lender Name] with instructions on where to send your future payments. Please ensure that any insurance providers or local tax authorities are notified of this change if requested by the new lender.

If you have any questions regarding your previous escrow history, please contact us at [Current Lender Phone Number]. For questions regarding future disbursements, please contact [New Lender Name] at [New Lender Phone Number].

Sincerely,

[Authorized Signature]
[Name and Title]
[Current Lender Name]