

[Date]

[Borrower Name]

[Co-Borrower Name]

[Property Address]

[City, State, Zip Code]

RE: CORRECTION NOTICE - Notice of Transfer of Servicing

Loan Number: [Loan Number]

Dear [Borrower Name],

We are writing to provide you with corrected information regarding the recent transfer of the servicing of your mortgage loan. You previously received a Welcome Package dated [Date of Original Letter]; however, it contained incorrect information regarding [Identify Error, e.g., your new account number / payment amount / first payment due date].

Please review the corrected details below:

- **Corrected [Field Name]:** [Correct Information]
- **Corrected [Field Name]:** [Correct Information]

The transfer of the servicing of your mortgage loan to [New Servicer Name] remains effective as of [Effective Date of Transfer]. This correction does not change the terms or conditions of your original Note or Security Instrument, other than the specific information updated above.

Action Required:

Please use the corrected information for all future correspondence and payments. If you have already sent a payment based on the previous notice, we will process it and apply it to your account accordingly.

We apologize for any confusion this may have caused. If you have any questions regarding this correction, please contact our Customer Service Department at [Phone Number] between the hours of [Hours of Operation].

Sincerely,

[New Servicer Name]

[Department Name]

[Contact Address]