

[Your Name]
[Your Address]
[City, Postcode]
[Phone Number]
[Date]

[Lender Name]
[Lender Address]
[City, Postcode]

Subject: Direct Debit Activation for Mortgage Account [Your Account Number]

Dear Customer Service Team,

I am writing to confirm the activation of a Direct Debit for my mortgage account, following the recent transfer of my mortgage to [Lender Name].

Please find my bank account details below for the collection of monthly installments:

- **Account Holder Name:** [Name on Bank Account]
- **Bank Name:** [Name of Bank]
- **Sort Code:** [00-00-00]
- **Account Number:** [00000000]

I request that the monthly payment of [Payment Amount] be collected on the [Day] of each month, starting from [Start Date].

Please confirm in writing once this instruction has been set up and provide the date of the first scheduled collection.

Yours faithfully,

[Signature]
[Your Printed Name]