

[Date]

[Borrower Name]
[Borrower Address]
[City, State, Zip Code]

Subject: Regarding Servicing Transfer Notification Letter

Dear [Borrower Name],

This letter is to inform you that the servicing of your mortgage loan is being transferred from [Current Servicer Name] to [New Servicer Name], effective [Effective Date of Transfer].

What this means for you:

- [Current Servicer Name] will stop accepting payments on [Date].
- [New Servicer Name] will begin accepting payments on [Date].
- The terms and conditions of your mortgage remain unchanged. Only the entity collecting your payments is changing.

New Servicer Contact Information:

Name: [New Servicer Name]
Address: [New Payment Address]
Phone: [New Servicer Phone Number]
Website: [New Servicer Website]

If you have any questions regarding this transfer, please contact our customer service department at [Current Phone Number] or the new servicer at the number provided above.

Sincerely,

[Your Name/Company Name]
[Title]