

[Bank Name]  
[Bank Address]  
[City, State, Zip Code]  
[Phone Number]

[Date]

[Recipient Name/Lending Institution]  
[Recipient Address]  
[City, State, Zip Code]

**RE: Verification of Deposit for [Account Holder Name]**

To Whom It May Concern,

This letter is to verify the deposit accounts held by [Account Holder Name] at [Bank Name]. The following information is provided per the customer's request:

<b>Account Type</b>	<b>Account Number (Last 4)</b>	<b>Date Opened</b>	<b>Current Balance</b>	<b>Average Balance (Past 6 Months)</b>
[e.g., Checking]	[XXXX]	[MM/DD/YYYY]	[\$[0.00]]	[\$[0.00]]
[e.g., Savings]	[XXXX]	[MM/DD/YYYY]	[\$[0.00]]	[\$[0.00]]

Status of Account: [Active/Closed/In Good Standing]

If you require further information or have any questions regarding this verification, please contact our branch at [Phone Number].

Sincerely,

[Signature]  
[Printed Name]  
[Title/Position]  
[Bank Name]