

[Date]

[Recipient Name/Agency Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Verification of Rent for [Tenant Name]

Dear [Recipient Name],

This is an automated system notification to verify the rental history for the individual listed below:

- **Tenant Name:** [Tenant Name]
- **Property Address:** [Full Rental Address]
- **Lease Period:** [Start Date] to [End Date/Present]
- **Monthly Rent Amount:** \$[Amount]

Payment Performance Summary:

- **Total On-Time Payments:** [Number]
- **Number of Late Payments:** [Number]
- **Current Balance:** \$[Amount]
- **Outstanding Violations:** [None/List Violations]

Our records indicate that the tenant has fulfilled their financial obligations under the lease agreement as specified above. This information is generated directly from our property management database.

If you require further details or manual confirmation, please contact the management office at [Phone Number] or [Email Address].

Sincerely,

[System/Property Manager Name]

[Management Company Name]

[Contact Information]