

[Your Name/Company Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]

[Date]

[Current or Former Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

RE: Rental Verification for [Applicant Name]

Dear [Landlord's Name],

The individual named above has applied to lease a property from us and has listed you as a current or former landlord. They have provided their consent for us to contact you to verify their rental history at the following address: [Applicant's Previous Address].

Please provide the following information regarding their tenancy:

- Tenancy Dates: From [Start Date] to [End Date]
- Monthly Rent Amount: \$[Amount]
- Number of Late Payments: [Number]
- Number of NSF Checks: [Number]
- Any Lease Violations? [Yes/No]
- Did they provide proper notice to vacate? [Yes/No]
- Was the security deposit returned in full? [Yes/No]
- Would you rent to this tenant again? [Yes/No]

Please return this information via email to [Your Email] or by replying to this letter. If you have any questions, you can reach me at [Your Phone Number].

Thank you for your time and assistance.

Sincerely,

[Your Signature]

[Your Printed Name]