

[Date]

[Lending Institution Name]

[Department Name]

[Street Address]

[City, State, Zip Code]

RE: Verification of Mortgage

To Whom It May Concern,

Please accept this letter as formal authorization to release information regarding my mortgage account to the third party listed below for the purpose of [Purpose, e.g., refinancing/credit evaluation].

Borrower Information:

Borrower Name: [Full Name]

Property Address: [Full Property Address]

Mortgage Account Number: [Account Number]

Social Security Number (Last 4 digits): [XXXX]

Third Party Authorized to Receive Information:

Company Name: [Requesting Company Name]

Contact Person: [Name of Contact]

Phone Number: [Phone Number]

Email Address: [Email Address]

Please provide the following details regarding the account:

- Current balance and interest rate
- Original loan amount and date of origination
- Monthly payment amount (Principal, Interest, Taxes, and Insurance)
- Payment history for the last [12/24] months
- Presence of any late payments or delinquencies
- Current escrow balance

This authorization is valid for [Number] days from the date of this letter. A photocopy or fax of this authorization shall be as valid as the original.

Thank you for your prompt assistance.

Sincerely,

[Borrower Signature]

[Co-Borrower Signature, if applicable]