

Subject: Urgent: Action Required - Your Subscription Payment Has Failed

Dear [Customer Name],

This is an urgent notification regarding your [Subscription Name] subscription. We were unable to process your most recent payment of [Amount] due on [Date].

As a result, your access to our services is currently at risk of being suspended. To avoid any interruption, please update your billing information and settle the outstanding balance as soon as possible.

You can manage your payment details by clicking the link below:

[Update Payment Information](#)

Subscription Details:

Account ID: [Account ID]

Amount Due: [Amount]

Invoice Number: [Invoice Number]

If you have already updated your information or believe this is an error, please contact our support team immediately at [Support Email/Phone Number].

Thank you for your prompt attention to this matter.

Best regards,

[Your Company Name]

[Billing Department]