

[CPA Firm Name]
[CPA Name]
[Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Recipient Name or Institution]
[Address]
[City, State, Zip Code]

RE: Verification of Self-Employment for [Client Name]

To Whom It May Concern,

I am writing this letter at the request of my client, [Client Name]. As a Certified Public Accountant, I have prepared or reviewed the federal tax returns for [Client Name] for the tax years [Year] through [Year].

Based on the records provided, I am verifying that [Client Name] is currently self-employed as the owner of [Business Name]. The business is a [Entity Type, e.g., Sole Proprietorship/LLC] and has been in continuous operation since [Date].

[Client Name] is responsible for the daily operations and management of the business. According to the most recent financial documentation and tax filings, the business generates a [Monthly/Annual] gross income of approximately \$[Amount].

Please note that this letter is based on the information provided to me by the client and is intended solely for the purpose of verifying self-employment for [Purpose, e.g., a mortgage application]. This letter does not constitute a guarantee of future income or financial stability.

If you require any further information, please feel free to contact my office.

Sincerely,

[Signature]

[CPA Name]
[License Number]
[State of Licensure]