

## SECRETARY'S CERTIFICATE OF GOOD STANDING

Date: [Insert Date]

To: [Recipient Name/Organization]  
[Recipient Address]

The undersigned, [Name of Secretary], hereby certifies that I am the duly elected and acting Secretary of [Full Legal Name of Corporation] (the "Corporation"), a corporation organized and existing under the laws of the State of [State of Incorporation].

I further certify that:

- The Corporation was incorporated on [Date of Incorporation] and remains a validly existing legal entity.
- The Corporation is in good standing with the [State Department/Secretary of State], having filed all required annual reports and paid all applicable franchise taxes.
- The Corporation's charter and bylaws are in full force and effect, and no proceedings for the dissolution or liquidation of the Corporation are pending or contemplated.
- The Board of Directors is currently active, and the Corporation has the full legal power and authority to conduct its business and execute its obligations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Corporation this [Day] day of [Month], [Year].

\_\_\_\_\_  
[Signature of Secretary]  
[Printed Name of Secretary]  
Corporate Secretary

[Affix Corporate Seal Here]

Attested by:

\_\_\_\_\_  
[Signature of Second Officer, e.g., President/CEO]  
[Printed Name and Title]