

[Association Letterhead/Logo]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company/Organization]

[Street Address]

[City, State, Zip Code]

Subject: Verification of Membership and Standing

To Whom It May Concern,

This letter serves to officially certify that **[Member Name/Company Name]** is a registered member of the **[Name of Trade Association]**.

The details of the membership are as follows:

- **Membership ID:** [ID Number]
- **Membership Type:** [e.g., Full/Associate/Corporate]
- **Member Since:** [Date]
- **Current Expiry Date:** [Date]

We confirm that **[Member Name/Company Name]** is currently a member in good standing. As of the date of this letter, the member has complied with all association bylaws, ethical standards, and financial obligations required for active status.

If you require any further information or verification regarding this membership, please contact our membership department at **[Phone Number]** or **[Email Address]**.

Sincerely,

[Signature]

[Name of Authorized Representative]

[Title/Position]

[Name of Trade Association]