

[Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Address Line 1]

[Address Line 2]

Subject: Verification of Corporate Identity for [Entity Full Name]

To whom it may concern,

This letter serves to formally verify the identity and legal standing of the following corporate entity:

- **Legal Entity Name:** [Full Registered Name]
- **Trade Name / DBA:** [If applicable]
- **Registration/Incorporation Number:** [Number]
- **Jurisdiction of Incorporation:** [State/Country]
- **Date of Incorporation:** [Date]
- **Registered Office Address:** [Physical Address]
- **Tax Identification Number:** [TIN/EIN]

We further certify that the following individual(s) are authorized to act on behalf of the entity and bind the corporation in legal and financial transactions:

Authorized Signatory: [Name]

Title: [Position]

Accompanying this letter are the following supporting documents for your records:

- Certificate of Incorporation
- Articles of Association / Bylaws
- Certificate of Good Standing
- Register of Directors

Please contact the undersigned at [Phone Number] or [Email Address] should you require any further information or clarification.

Sincerely,

[Signature]

[Name of Officer]

[Title, e.g., Corporate Secretary / CEO]
[Company Name]