

**Date:** [Insert Date]

**To:** [Lender Name / Financial Institution]

**Address:** [Lender Address]

**RE: Verification of Identity (VOI)**

**Applicant Name(s):** [Insert Full Name of Applicant 1], [Insert Full Name of Applicant 2]

**Application Reference Number:** [Insert Reference Number]

To Whom It May Concern,

I, [Broker Name], being a registered Mortgage Broker (License Number: [Insert Number]), hereby certify that I have conducted a face-to-face interview with the above-named applicant(s) on [Insert Date].

I confirm that I have sighted the original identification documents as listed below and that the photographs contained therein are a true and fair likeness of the applicant(s):

- [Document Type, e.g., Valid Passport] - Document Number: [Number]
- [Document Type, e.g., Driver's License] - Document Number: [Number]
- [Document Type, e.g., Proof of Age Card] - Document Number: [Number]

I further certify that copies of these documents, which are attached to this letter, are true copies of the original documents produced to me.

Should you require any further information regarding this verification, please do not hesitate to contact me.

Yours sincerely,

[Signature]

**[Full Name of Broker]**

[Company Name]

[Phone Number]

[Email Address]