

[Current Date]

[Recipient Name/Organization]

[Recipient Address]

[City, State, Zip Code]

RE: Verification of Identity for Representative of [Name of Trust]

To Whom It May Concern,

This letter serves to formally verify the identity and authority of the individual named below, who acts as a representative/trustee for **[Full Legal Name of Trust]**, established on **[Date of Trust Formation]**.

Representative Information:

- **Full Legal Name:** [Name of Representative]
- **Position/Title:** [e.g., Trustee, Co-Trustee, Successor Trustee]
- **Residential Address:** [Representative's Address]
- **Identification Type:** [e.g., Driver's License/Passport]
- **Identification Number:** [ID Number]

I, the undersigned, acting in my capacity as [Your Title, e.g., Settlor, Legal Counsel, or Co-Trustee], hereby confirm that the above-named individual is duly authorized to act on behalf of the Trust in all matters concerning [Specific Transaction or General Management].

Enclosed with this letter are certified copies of the following documents for your records:

- Certificate of Trust / Abstract of Trust
- Government-issued photo identification of the Representative
- [Additional Document, if applicable]

Should you require any further information or additional documentation to complete your verification process, please contact me directly at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Capacity]

Notary Acknowledgement (Optional/If Required):

State of _____

County of _____

Subscribed and sworn to before me this ____ day of _____, 20____.

Notary Public Signature