

[Date]

[Policyholder Name]  
[Property Address]  
[City, State, Zip Code]

**Subject: Notice of Hazard Insurance Policy Renewal**

Dear [Policyholder Name],

This letter is to inform you that your hazard insurance policy, number **[Policy Number]**, is scheduled to expire on **[Expiration Date]**.

We are pleased to offer a renewal of your coverage for the upcoming term. To ensure there is no lapse in protection for your property, please review the attached renewal declaration page which outlines your updated premium and coverage limits.

**Renewal Details:**

- New Policy Period: [Start Date] to [End Date]
- Annual Premium Amount: \$[Amount]
- Payment Due Date: [Due Date]

If you are on an automatic payment plan or if your premiums are paid through an escrow account by your mortgage lender, no immediate action is required. However, we recommend forwarding a copy of the new declaration page to your mortgage company for their records.

If you would like to make changes to your coverage levels or deductibles, please contact your agent at [Phone Number] or [Email Address] before the renewal date.

Thank you for choosing [Insurance Company Name] for your property protection needs.

Sincerely,

[Agent Name/Company Representative]  
[Insurance Company Name]  
[Contact Information]