

**Date:** [Insert Date]

[Recipient Name]

[Recipient Title/Department]

[Institution/Company Name]

[Address]

[City, State, Zip Code]

**Subject: Verification of Deferment Period and Expiration Date**

Dear [Recipient Name],

I am writing to formally request verification of the deferment status for the following account:

- **Account Holder Name:** [Your Full Name]
- **Account/Loan Number:** [Your Account Number]
- **Type of Account:** [e.g., Student Loan, Mortgage, Credit Line]

Please provide a written confirmation that includes the following details:

1. The official start date of the current deferment period.
2. The scheduled expiration date of the deferment period.
3. The date upon which regular payments are expected to resume.
4. Any terms or conditions that must be met to maintain this deferment.

This documentation is required for my personal financial records [or specify other reason, e.g., mortgage application]. Please send this verification to my address listed below or via email at [Your Email Address].

Thank you for your prompt attention to this request.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Phone Number]

[Your Mailing Address]