

[Date]

[Recipient Name/Admissions Office]

[Institution Name]

[Address Line 1]

[City, State, Zip Code]

Subject: Certificate of Eligibility (COE) - Verification of VA Education Benefits

Dear [Recipient Name or Office of the Registrar],

Please find this letter as formal notification and verification of my eligibility for Department of Veterans Affairs (VA) education benefits. I have been officially approved to receive benefits under the following program:

- **Benefit Program:** [e.g., Post-9/11 GI Bill (Chapter 33), Montgomery GI Bill (Chapter 30), etc.]
- **Veteran/Student Name:** [Your Full Name]
- **VA File Number/SSN:** [XXX-XX-XXXX]
- **Eligibility Percentage:** [e.g., 100%]
- **Remaining Entitlement:** [e.g., 36 months, 0 days]
- **Delimiting Date:** [Date or N/A]

Attached to this letter is my official Certificate of Eligibility (COE) issued by the Department of Veterans Affairs. I intend to use these benefits for the upcoming [Semester/Year] academic term at [Institution Name].

Please process this documentation to ensure the timely certification of my enrollment and the disbursement of tuition and fee payments. If you require additional forms, such as an internal Request for Certification, please let me know.

Thank you for your assistance in this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Phone Number]

[Your Email Address]

Attachment: Certificate of Eligibility (COE)