

[Date]

[Recipient Name]

[Recipient Title]

[Company/Institution Name]

[Address]

[City, State, Zip Code]

RE: Verification of Trust Income for [Beneficiary Name]

Dear [Recipient Name],

I am writing to you in my capacity as the [Trustee/Administrator] of the [Full Name of Trust]. This letter serves as formal verification of the income distributions received by [Beneficiary Name].

The details of the trust income are as follows:

- **Beneficiary Name:** [Beneficiary Name]
- **Trust Name:** [Full Name of Trust]
- **Date Trust Established:** [Date]
- **Frequency of Payments:** [e.g., Monthly, Quarterly, Annually]
- **Gross Distribution Amount:** \$[Amount] per [Period]
- **Next Scheduled Payment:** [Date]
- **Duration of Income:** [e.g., Lifetime, Until age XX, Specific number of years]

This trust is currently active and in good standing. The distributions mentioned above are [Mandatory/Discretionary] according to the terms of the trust agreement.

Please feel free to contact me at [Phone Number] or [Email Address] should you require any further documentation or clarification regarding these distributions.

Sincerely,

[Signature]

[Printed Name]

[Title/Trustee Name]

[Contact Information]