

Date: [Insert Date]

To: [Lender/Financial Institution Name]

Address: [Lender Address]

Attn: [Loan Officer Name/Department]

Re: Verification of Closing Costs

Borrower Name: [Borrower Full Name]

Loan Number: [Loan Number]

Property Address: [Full Property Address]

To Whom It May Concern,

This letter serves as formal verification of the third-party closing costs associated with the real estate transaction for the property mentioned above. As the [Insert Professional Role, e.g., Escrow Officer, Settlement Agent, or Attorney], I certify that the following fees are estimated or finalized for the closing scheduled on [Insert Closing Date]:

- **Title Insurance Fees:** \$[Amount]
- **Escrow/Settlement Fees:** \$[Amount]
- **Government Recording Charges:** \$[Amount]
- **Transfer Taxes:** \$[Amount]
- **Appraisal Fee:** \$[Amount]
- **Credit Report Fee:** \$[Amount]
- **Other Third-Party Fees:** \$[Amount]

Total Estimated Third-Party Costs: \$[Total Amount]

Please note that these figures are based on the current information available and may be subject to minor adjustments prior to the final execution of the Closing Disclosure.

If you require any additional documentation or have questions regarding these calculations, please contact me directly at [Insert Phone Number] or [Insert Email Address].

Sincerely,

[Signature]

[Name of Representative]

[Title]

[Company Name]

[License Number, if applicable]