

Date: [Insert Date]

To: [Lender/Requesting Party Name]

Address: [Lender Address]

City, State, Zip: [City, State, Zip]

Subject: Verification of Property Management Agreement

To Whom It May Concern,

This letter serves to formally verify the management status of the multi-family property located at:

Property Name: [Insert Property Name]

Property Address: [Insert Full Property Address]

Number of Units: [Insert Total Units]

We confirm that **[Insert Management Company Name]** has been contracted to act as the professional agent for the owner, **[Insert Owner/Entity Name]**. The details of the Management Agreement are as follows:

- **Effective Date of Agreement:** [Insert Date]
- **Expiration Date:** [Insert Date or "Month-to-Month"]
- **Management Fee:** [Insert Percentage]% of gross monthly income
- **Scope of Services:** Leasing, rent collection, maintenance coordination, and financial reporting.

The Management Agreement is currently in good standing, and there are no known defaults by either party. A full copy of the executed agreement is attached to this letter for your records.

Should you require any further information or documentation regarding the management of this asset, please contact our office at [Insert Phone Number] or via email at [Insert Email Address].

Sincerely,

[Signature]

[Print Name]

[Title]

[Company Name]