

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company/Institution]

[Address]

**Subject: Verification of Property Management Agreement**

To Whom It May Concern,

I am writing to formally verify that [Name of Property Management Company] is currently the authorized management agent for the property located at:

**Property Address:** [Full Property Address]

This letter confirms that a valid Property Management Agreement exists between [Property Owner Name] and [Name of Property Management Company]. The agreement commenced on [Start Date] and is currently active.

Under the terms of this agreement, the aforementioned agent is authorized to perform the following actions on behalf of the owner:

- Collection of rents and security deposits.
- Management of daily operations and maintenance.
- Representation in legal and leasing matters.
- [Additional Authorized Task]

Please accept this letter as formal authorization for [Name of Property Management Company] to act as our representative regarding all matters related to the management of this property.

If you require further documentation or have any questions, please contact me directly at [Owner Phone Number] or [Owner Email].

Sincerely,

[Owner Signature]

[Printed Name of Property Owner]

[Owner Title, if applicable]