

[Your Name]
[Your Address]
[Your City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

United States Department of Agriculture
Rural Development Centralized Servicing Center
P.O. Box 66806
St. Louis, MO 63166

Re: Request for Escrow Overage Refund and Final Payoff Reconciliation

Account Number: [Your USDA Loan Number]

To Whom It May Concern,

I am writing to formally request a review of my escrow account associated with the above-referenced mortgage loan. Following the recent payoff/analysis of my account, it appears that there is an overage of funds remaining in the escrow account.

Please provide a detailed Escrow Overage Refund Payoff Letter that includes the following information:

- The exact amount of the surplus/overage currently held in escrow.
- The date the refund check was or will be issued.
- A final reconciliation statement showing that all property taxes and insurance premiums have been paid in full.

Please mail the refund check and the requested documentation to my current mailing address listed at the top of this letter.

If there are any further steps required on my part to facilitate this refund, please contact me immediately at [Your Phone Number].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]
[Your Printed Name]