

[Date]

[Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

**Re: Issuance of Certificate of Redemption - [Property Address/Asset Description]**

Dear [Recipient Name],

This letter serves to formally notify you that the redemption requirements for the above-referenced property/asset have been fully satisfied. Pursuant to [Applicable Law/Contract Terms], the total redemption amount of [Amount] was received on [Date].

Enclosed with this letter, please find the official Certificate of Redemption. This document confirms that the [Lien/Foreclosure/Tax Sale] has been cleared and the right of redemption has been exercised in full.

We recommend that you record this certificate with the [County Recorder's Office/Relevant Authority] to ensure that public records accurately reflect the satisfaction of this obligation.

If you have any questions regarding this document, please contact our office at [Phone Number] or [Email Address].

Sincerely,

[Your Signature]  
[Your Printed Name]  
[Your Title]  
[Company Name]

Enclosure: Certificate of Redemption