

Date: [Current Date]

To:

[Lender/Service Name]

[Payoff Department Address]

[City, State, Zip Code]

RE: FINAL PAYOFF ESTOPPEL LETTER

Loan Number: [Your Loan Number]

Property Address: [Full Property Address]

Borrower(s): [Full Names of All Borrowers]

To Whom It May Concern,

Pursuant to applicable law and the terms of the mortgage agreement, please provide a formal Payoff Estoppel Letter for the above-referenced loan account.

This statement must include the total amount required to satisfy the mortgage in full, including but not limited to:

- Principal balance
- Accrued interest
- Daily interest rate (per diem)
- Unpaid fees or late charges
- Escrow balances or credits
- Statement of any prepayment penalties

Please provide a "good through" date of [Date].

Kindly include wiring instructions and the physical address for delivery of certified funds. Please deliver this statement via [Fax/Email/Mail] to [Your Contact Information] no later than [Due Date].

Thank you for your prompt attention to this matter.

Sincerely,

[Signature]

[Printed Name]

[Phone Number]