

[Date]

[Lender Name]

[Lender Address]

[City, State, Zip Code]

RE: Mortgage Payoff and Release Confirmation

Account Number: [Loan Number]

Property Address: [Full Property Address]

Borrower(s): [Name of Departing Spouse] and [Name of Remaining Spouse]

To Whom It May Concern,

This letter serves as formal notification and request for confirmation regarding the mortgage payoff for the above-referenced property in connection with a spousal buyout agreement.

Pursuant to the settlement agreement, a payment in the amount of \$[Dollar Amount] was issued on [Date] via [Wire Transfer/Check] to satisfy the outstanding mortgage balance or the specific equity buyout requirement.

Please provide written confirmation of the following:

- That the mortgage balance has been paid in full or adjusted per the buyout terms.
- That [Name of Departing Spouse] has been formally released from all financial liability regarding this loan.
- The status of the recorded Deed of Trust or Mortgage Release.

Please forward the "Satisfaction of Mortgage" or "Lien Release" documents to the following address:

[Mailing Address for Documents]

[City, State, Zip Code]

If there are any outstanding requirements or additional forms needed to finalize this buyout and release, please contact me immediately at [Phone Number] or [Email Address].

Sincerely,

[Your Signature]

[Your Printed Name]