

Date: [Insert Date]

To: [Escrow Agent Name/Company Name]

Address: [Escrow Agent Address]

Escrow/Account Number: [Insert Number]

RE: Authorization for Disbursement of Escrow Funds

To Whom It May Concern,

I, [Your Name], hereby authorize [Escrow Agent Name] to release and disburse the funds currently held in escrow regarding the property/transaction located at [Property Address or Transaction Description].

Please disburse the funds as follows:

- **Amount to be Disbursed:** \$[Insert Amount]
- **Payable To:** [Recipient Name]
- **Delivery Method:** [Check / Wire Transfer / ACH]

Banking Details (if applicable):

Bank Name: [Insert Bank Name]

Account Number: [Insert Account Number]

Routing Number: [Insert Routing Number]

This disbursement is authorized because [Reason for release, e.g., closing conditions met / contract fulfilled]. Upon the successful transfer of these funds, the escrow agent is released from further liability regarding this specific amount.

If you have any questions, please contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Signature]

[Your Printed Name]