

[Lender Name]
[Lender Address]
[City, State, Zip Code]
[Date]

To: [County Recorder/Registrar of Titles]
[County Name]
[Address]
[City, State, Zip Code]

RE: Satisfaction of Mortgage / Release of Lien

Borrower(s): [Borrower Full Names]
Loan Number: [Loan Number]
Property Address: [Full Property Address]
Legal Description: [Insert Legal Description or Reference Exhibit A]

Recording Information of Original Mortgage:
Date of Mortgage: [Date]
Book/Liber: [Number]
Page: [Number]
Instrument/Document Number: [Number]

To the County Recorder,

The undersigned, [Lender Name], hereby certifies that the indebtedness secured by the mortgage described above has been paid in full and satisfied. We hereby authorize and request you to release the lien and discharge the mortgage of record in your office.

Please find the following enclosed:
- Original Note (if required)
- Original Mortgage (if required)
- Recording Fee in the amount of \$[Amount]

Once recorded, please return the original recorded release to:
[Name/Entity]
[Mailing Address]
[City, State, Zip Code]

Sincerely,

[Authorized Signature]
[Print Name]
[Title]
[Lender Name]

Acknowledgment

State of [State]
County of [County]

This instrument was acknowledged before me on [Date] by [Name of Officer], as [Title] of [Lender Name].

Notary Public
My Commission Expires: [Date]