

[Date]

[Lender Name]

[Lender Address]

[City, State, Zip Code]

RE: Mortgage Payoff Confirmation

Borrower Name: [Name of Deceased]

Loan Number: [Account Number]

Property Address: [Full Property Address]

To the Estate of [Name of Deceased],

This letter serves as formal confirmation that the mortgage loan associated with the above-referenced property has been paid in full as of [Date of Final Payment].

The total balance is now \$0.00. We have initiated the process to release the lien on the property. You should receive the recorded satisfaction of mortgage or mortgage release document from the county recorder's office within [Number] business days.

Next Steps for the Estate:

- Any remaining funds in the escrow account, totaling \$[Amount], will be issued via check to [Name of Estate/Representative] within [Number] days.
- Please notify the property insurance provider that the mortgage has been satisfied.
- Future property tax bills should now be sent directly to the estate or the new legal owner.

If you have any questions regarding this account, please contact our Customer Service Department at [Phone Number].

Sincerely,

[Name of Representative]

[Title]

[Lender Name]