

Date: [Insert Date]
FHA Case Number: [Insert Case Number]
Loan Number: [Insert Loan Number]

Borrower(s): [Insert Full Name of Borrowers]
Property Address: [Insert Full Property Address]

RE: Notice of Lien Release and Satisfaction of Mortgage

To Whom It May Concern,

This letter serves as formal notification that the mortgage loan insured by the Federal Housing Administration (FHA) regarding the property listed above has been paid in full. The underlying debt has been satisfied as of [Insert Date of Final Payment].

[Insert Name of Lending Institution] hereby releases any and all claims, liens, or security interests held against the aforementioned property. The original Mortgage/Deed of Trust was recorded on [Insert Date] in [Insert County Name] County, State of [Insert State], in Book/Volume [Insert Number], Page [Insert Number], or as Instrument Number [Insert Number].

The necessary Release of Lien/Satisfaction of Mortgage documents have been submitted to the County Recorder's Office for official filing. The borrower should expect to receive the original recorded release once processing is complete.

Should there be any questions regarding the status of this lien release, please contact our customer service department at [Insert Phone Number].

Sincerely,

[Authorized Signature]
[Printed Name and Title]
[Lending Institution/Mortgage Servicer Name]
[Contact Address]

NOTARY ACKNOWLEDGMENT

State of [Insert State]
County of [Insert County]

This instrument was acknowledged before me on [Date] by [Name of Signer].

Notary Public, State of [Insert State]
My Commission Expires: [Date]