

[Date]

[Lender Name]

[Lender Address]

[City, State, Zip Code]

RE: MORTGAGE SATISFACTION AND RELEASE CLEARANCE

Loan Number: [Loan Number]

Borrower: [Borrower Name/Entity]

Property Address: [Property Address]

Legal Description: [Legal Description or Exhibit Reference]

To Whom It May Concern,

This letter serves as official notification and confirmation that the commercial mortgage loan referenced above has been paid in full. [Lender Name] hereby acknowledges receipt of all principal, interest, and outstanding fees associated with said loan as of [Payoff Date].

The lien held by [Lender Name] against the property located at [Property Address], originally recorded on [Recording Date] in [Book/Page or Instrument Number] in the records of [County Name], is hereby released and satisfied.

Regarding the formal Release of Mortgage/Satisfaction of Mortgage document:

- The document was filed for recording with the [County Name] Recorder's Office on [Date].
- The document is enclosed herewith for your records.
- The document will be forwarded to your office within [Number] business days.

As of the date of this letter, the Borrower has no further financial obligations to the Lender under the terms of the aforementioned mortgage, and the Lender retains no further legal interest in the subject property.

Should you require further verification, please contact our Loan Servicing Department at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Name of Authorized Signatory]

[Title]

[Lender Name]