

Date: [Insert Date]

To:

[Borrower Name]

[Borrower Address]

[City, State, Zip Code]

RE: Satisfaction of Mortgage and Release of Lien

Loan Number: [Insert Loan Number]

Property Address: [Insert Full Property Address]

Legal Description: [Insert Legal Description or Parcel ID]

To Whom It May Concern,

Notice is hereby given that [Lender Name] ("Lender") has received full payment and satisfaction of the debt secured by the mortgage/deed of trust executed by [Borrower Name], dated [Original Date of Mortgage].

This document was recorded on [Recording Date] in the official records of [County Name] County, State of [State Name], in Book/Volume [Number], Page [Number], or as Instrument Number [Number].

The Lender hereby acknowledges that the aforementioned debt has been paid in full. The Lender does hereby release, satisfy, and discharge the lien on the property described above. The Lender further authorizes the Clerk or Recorder of Deeds to cancel and discharge the mortgage of record.

Sincerely,

[Signature of Authorized Representative]

[Printed Name]

[Title]

[Lender Name]

NOTARY ACKNOWLEDGMENT

State of [State Name]

County of [County Name]

On this [Date] day of [Month], [Year], before me personally appeared [Name of Representative], known to me to be the person whose name is subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

Notary Public Signature
My Commission Expires: [Date]