

Date: [Date]

Loan Number: [Loan Number]

To:

[Borrower Name]

[Borrower Address]

[City, State, Zip Code]

Subject: NOTICE OF LIEN RELEASE AND SATISFACTION OF MORTGAGE

To Whom It May Concern,

This letter serves as official notification that the mortgage loan held by [Lender Name] regarding the property located at the address listed below has been paid in full.

Property Address: [Property Street Address, City, State, Zip Code]

Legal Description: [Legal Description or Parcel ID]

[Lender Name] hereby acknowledges full satisfaction of the debt and confirms that the lien against the aforementioned property is released. We have filed, or will file within [Number] days, the necessary "Satisfaction of Mortgage" or "Release of Lien" documents with the [County Name] County Recorder's Office.

Please retain this letter for your permanent records as proof that the mortgage has been discharged. You may contact your local county clerk's office to obtain a recorded copy of the release once processing is complete.

If you have any questions, please contact our customer service department at [Phone Number].

Sincerely,

[Authorized Signature]

[Printed Name]

[Title]

[Lender Name]