

Date: [Insert Date]

Lender Name: [Insert Bank/Lender Name]

Address: [Insert Lender Address]

City, State, Zip: [Insert City, State, Zip]

Borrower(s): [Insert Borrower Names]

Property Address: [Insert Full Property Address]

Loan Number: [Insert Loan Number]

NOTICE OF MORTGAGE SATISFACTION

To Whom It May Concern:

This letter serves as official notification that the residential mortgage loan associated with the above-referenced account and property has been paid in full. As of [Insert Date of Final Payment], the debt is satisfied and the balance is \$0.00.

The Lender hereby releases all liens and interest in the aforementioned property. We have initiated the process to file a formal Satisfaction of Mortgage (or Release of Lien) with the [Insert County Name] County Recorder's Office. You should receive the original recorded document once the county has finished processing it.

Please retain this letter for your permanent records as evidence that the mortgage is no longer an active encumbrance on the title of your home.

If you have any questions regarding this release, please contact our Customer Service Department at [Insert Phone Number].

Sincerely,

[Insert Signature]

[Insert Printed Name]

[Insert Title/Department]

[Insert Lender Name]