

**Date:** [Insert Date]

**Lender Name:** [Insert Lender Name]

**Address:** [Insert Lender Address]

**City, State, Zip:** [Insert City, State, Zip]

**Borrower Name:** [Insert Borrower Name]

**Property Address:** [Insert Property Address]

**Loan Account Number:** [Insert Loan Number]

**Subject: NOTICE OF FINAL PAYMENT AND MORTGAGE SATISFACTION**

To Whom It May Concern,

This letter serves as official acknowledgment that [Insert Lender Name] has received the final payment for the mortgage loan referenced above. We hereby confirm that the loan has been paid in full as of [Insert Date of Final Payment].

As a result of this final payment, the mortgage lien held against the property located at [Insert Property Address] is now fully satisfied and discharged. There is no further outstanding balance, interest, or fees due on this account.

**Release of Lien Information:**

- The formal Release of Mortgage (or Satisfaction of Mortgage) document will be filed with the [Insert County Name] County Recorder's Office.
- You should receive the recorded original document within [Insert Number] business days.
- Any remaining funds in your escrow account will be refunded to you by check within [Insert Number] days.

Please retain this letter for your permanent records as evidence that the debt has been extinguished.

Sincerely,

[Authorized Signature]

[Printed Name]

[Title]

[Lender Name]