

Date: [Date]

Borrower(s): [Borrower Names]

Property Address: [Full Property Address]

Loan Reference: [Loan Number/Date of Deed of Trust]

RE: NOTICE OF MORTGAGE SATISFACTION AND RELEASE OF LIEN

To [Borrower Names],

This letter serves as formal notification that the mortgage/promissory note dated [Original Loan Date], between [Borrower Names] and [Seller/Lender Name], has been paid in full. We hereby acknowledge receipt of the final payment as of [Date of Final Payment].

The underlying debt is satisfied, and you are hereby released from all further financial obligations under the terms of the aforementioned agreement.

Enclosed with this letter, please find the following documentation:

- The original Promissory Note marked "PAID IN FULL."
- A signed and notarized Release of Mortgage (or Satisfaction of Mortgage) document.

Please note that the Release of Mortgage document must be filed with the [County Name] Recorder of Deeds to officially clear the title of the property. [Specify if Seller or Borrower will handle the filing and associated fees].

Congratulations on the full payoff of your mortgage.

Sincerely,

[Seller Signature]

[Seller Printed Name]

[Seller Address]

[Seller Phone Number]