

[Date]

[Lender Name]

[Lender Address]

[City, State, Zip Code]

RE: Expedited Request for Mortgage Satisfaction / Release of Lien

Loan Number: [Your Loan Number]

Property Address: [Full Property Address]

Borrower Name(s): [Name on Mortgage]

To Whom It May Concern,

This letter serves as a formal request for the expedited processing and recording of the Mortgage Satisfaction (Release of Lien) for the above-referenced property.

The mortgage associated with this loan was paid in full on [Date of Final Payment]. I am requesting that the Satisfaction of Mortgage be executed and submitted to the [County Name] Recorder's Office immediately.

An expedited fulfillment is required due to:

[Reason: e.g., Pending Sale of Property / Refinancing / Legal Requirement]

Please provide a confirmation of this filing or a copy of the recorded satisfaction document to my attention at the following email address: [Your Email Address].

Thank you for your prompt attention to this matter. Should you require additional information, please contact me at [Your Phone Number].

Sincerely,

[Your Signature]

[Your Printed Name]