

**[Date]**

**[Lender Name/Organization]**

[Address]

[City, State, Zip Code]

**RE: FULL RELEASE OF PERSONAL GUARANTEE**

Dear **[Name of Contact Person at Lending Institution]**,

This letter serves as a formal agreement and confirmation that **[Lender Name]** (the "Lender") hereby fully and unconditionally releases **[Guarantor Name]** (the "Guarantor") from any and all obligations, liabilities, and duties arising under the Personal Guarantee dated **[Date of Original Guarantee]**.

This release pertains to the loan/credit facility extended to **[Borrower/Company Name]** under Account Number **[Account Number]**. The Lender acknowledges that the terms for release have been satisfied, and the Guarantor is no longer responsible for any past, present, or future debts or performance obligations of the Borrower.

By signing this document, the Lender confirms that the Personal Guarantee is terminated and rendered null and void effective as of **[Effective Date]**.

Sincerely,

\_\_\_\_\_  
**[Authorized Signature of Lender]**

**[Printed Name and Title]**

**ACKNOWLEDGMENT OF RELEASE**

I, **[Guarantor Name]**, hereby acknowledge the receipt of this full release.

\_\_\_\_\_  
**[Signature of Guarantor]**

**[Date]**