

[Date]

[Lender/Lienholder Name]

[Lender Address]

[City, State, Zip Code]

RE: Request for Partial Release of Deed of Trust

Loan Number: [Insert Loan Number]

Borrower(s): [Insert Borrower Names]

Property Address: [Insert Full Property Address]

To Whom It May Concern,

This letter serves as a formal request for a partial release of the Deed of Trust currently held by [Lender Name] on the property referenced above. This Deed of Trust was recorded on [Date] in [County Name] County, [State], as Document Number [Insert Number] or at Book [Number], Page [Number].

The Borrower is requesting the release of a specific portion of the secured property described as follows:

Legal Description of Portion to be Released:

[Insert detailed legal description of the specific parcel or portion of land to be released]

The remaining portion of the property, described below, will continue to serve as security for the outstanding loan balance:

Legal Description of Remaining Property:

[Insert legal description of the portion of land remaining under the Deed of Trust]

Attached to this request are the following documents for your review:

- A professional survey/plat map showing the divided parcels.
- An appraisal of the remaining property (if required).
- The required processing fee in the amount of \$[Amount].

Please prepare the Partial Release of Deed of Trust document and forward it to [Name/Entity] at [Address] once executed. If you require further information, please contact me at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Printed Name of Borrower/Requestor]