

head>

**[Date]**

**[Lender Name]**

[Lender Address]

[City, State, Zip Code]

**RE: Subordination and Partial Release of Lien**

Borrower: [Borrower Name]

Project Name: [Project Name/Phase]

Property Address: [Legal Description or Street Address]

To Whom It May Concern,

This letter serves to confirm the agreement between **[Current Lien Holder Name]** ("Senior Lender") and **[Construction Lender Name]** ("Construction Lender") regarding the above-referenced property.

**1. Subordination:** Senior Lender hereby agrees to subordinate its existing lien and security interest in the property, recorded on [Date] in [Book/Page/Instrument Number], to the construction financing lien held by Construction Lender in an amount not to exceed \$[Amount].

**2. Partial Release:** Upon receipt of the partial payoff amount of \$[Amount], Senior Lender agrees to release its lien interest specifically for the following portion of the property: **[Insert Specific Lot Number, Unit, or Parcel Description]**.

**3. Conditions:** This subordination and partial release are subject to the following conditions: [List conditions, e.g., payment of fees, execution of final loan documents, or title insurance updates].

Please deliver the executed Partial Release of Lien and Subordination Agreement to [Escrow/Title Company Name] for recording upon the closing of the construction loan.

Sincerely,

[Signature]

[Typed Name]

[Title]

[Company Name]

**Acknowledged and Agreed:**

\_\_\_\_\_  
[Construction Lender Representative Signature]

Date: [Date]