

Date: [Insert Date]

To: [Lender/Bank Name]
[Department Name]
[Address Line 1]
[Address Line 2]

RE: Notice of Death and Request for Release of Interest

Loan Account Number: [Insert Account Number]
Property Address: [Insert Full Property Address]
Deceased Borrower Name: [Insert Full Name of Deceased]

To Whom It May Concern,

I am writing to formally notify you of the death of [Deceased Borrower Name], who passed away on [Date of Death]. A certified copy of the death certificate is enclosed with this letter.

The property associated with the above-referenced loan is held in **Joint Tenancy with Right of Survivorship**. As the surviving joint tenant, I, [Your Full Name], am now the sole owner of the property by operation of law.

I am requesting that you perform the following actions:

- Update your records to reflect the death of [Deceased Borrower Name].
- Remove the deceased borrower's name from the loan account and future billing statements.
- Provide any necessary documentation to release the deceased's interest in the property lien.

Please inform me if there are specific forms or additional documentation required to finalize this update. I can be reached at [Your Phone Number] or [Your Email Address].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Current Mailing Address]

Enclosures: Certified Copy of Death Certificate