

[Date]

[Applicant Name]

[Applicant Address]

[City, State, Zip Code]

**RE: Notice of Approval - Boundary Line Adjustment [Case/Application Number]**

Dear [Applicant Name],

This letter serves as formal notification that the application for a Boundary Line Adjustment regarding the properties listed below has been reviewed and officially approved by [Name of Department/Planning Commission].

**Property Information:**

- **Parcel A:** [Assessor's Parcel Number / Address]
- **Parcel B:** [Assessor's Parcel Number / Address]

This approval is granted based on the submitted site plans and legal descriptions dated [Date of Submission], which demonstrate compliance with local zoning ordinances and land use regulations.

**Conditions of Approval:**

1. The applicant must record the new legal descriptions and the approved survey map with the [County/City] Recorder's Office within [Number] days.
2. Property taxes for the current year must be paid in full prior to the final recording.
3. [Insert any additional specific conditions here].

Please be advised that this approval does not constitute a permit for construction or development. All future improvements must undergo the standard permitting process.

If you have any questions regarding this decision or the next steps for recording, please contact the Planning Department at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Name of Official]

[Title/Position]

[Organization/Agency Name]