

DATE: [Date]

TO (Tenant):

[Tenant Name]

[Tenant Address]

[City, State, Zip Code]

TO (Subtenant/Occupant):

[Subtenant Name]

[Subtenant Address]

[City, State, Zip Code]

RE: NOTICE OF ASSIGNMENT OF RENTS AND DEMAND FOR PAYMENT

Property Address: [Full Address of Commercial Property]

Dear [Name of Tenant/Subtenant],

Please be advised that [Lender/Landlord Name] ("Assignee") is the holder of a [Mortgage/Deed of Trust/Assignment of Lease] dated [Date], recorded in the official records of [County Name] County, relating to the property referenced above.

Under the terms of said agreement, [Borrower/Landlord Name] has assigned all rents, issues, and profits arising from the property to the Assignee as security for certain obligations. A default has occurred under the terms of the governing documents.

DEMAND IS HEREBY MADE that all future rent payments and any other charges due under your lease agreement be paid directly to the Assignee at the following address:

[Company Name/Assignee Name]

[Payment Mailing Address]

[City, State, Zip Code]

Attention: [Department/Contact Person]

This demand is effective immediately. Payments should be made payable to "[Payee Name]." This instruction shall remain in effect until you receive written notice from the Assignee to the contrary.

Please acknowledge that payment to the Assignee in accordance with this demand satisfies your obligation to pay rent under your lease agreement. Failure to comply with this demand may result in legal action to recover said funds.

Sincerely,

[Signature]

[Name of Authorized Representative]

[Title]

[Company Name]